

Rogers Waterworks and Sewer Commission

March 21, 2016

Minutes

The Rogers Waterworks and Sewer Commission held its regular scheduled meeting at 4:00 PM Monday, March 21, 2016 in the Rogers Water Administration Building. Present were Commissioners Kathy McClure, Travis Greene, and Acting Chairman Jene' Huffman-Gilreath. Commissioner Don Kendall arrived at 4:13 PM. Chairman Roger Surly was absent. Present was Rogers Water Utilities staff Earl Rausch, Johnny Lunsford, Robert Moore, Brian Sartain, Joyce Johnson, Jennifer Lattin, Jordan Waterhouse, Stephen Ponder, Kenneth Mitchell, Ken Daugherty, Pat Sharp, Vera Hall, and Donna Wilson. Others in attendance were Robert Frazier of the Frazier Law Firm, and Jill Grimsley Drewyor of the Mitchell Williams Law Firm. Acting Chairman Huffman-Gilreath called the meeting to order at 4:00 PM.

Earl Rausch, Utility Superintendent recognized Ken Mitchell, Engineering Technician, with a gift of appreciation and a certificate to commemorate twenty (20) years of service. The Commission expressed appreciation for his service.

There was a motion by Commissioner Travis Greene, second by Commissioner Kathy McClure to approve the minutes of the February 16, 2016 meeting as submitted. All in favor, motion carried.

Acting Chairman Huffman-Gilreath recognized Joyce Johnson, Utilities Controller for the presentation of the February 2016 financial reports. Johnson stated that water consumption for the month of February 2016 was down 6.16% from February 2015. Billed revenue was up 10.21%. The Water Department reported a profit of \$9,000 for the month ending February 29, 2016, and a loss of \$92,000 for the month ending February 28, 2015. Collections of access and impact fee revenue for Fiscal Year 2016 are \$410,000, and are up from \$297,000 in Fiscal Year 2015. Actual access and impact fee revenues are \$98,000 over budget in the Water Department for Fiscal Year 2016.

Sewer Consumption for February 2016 was down 4.71% from February 2015. Billed revenue was down 2.31%. The Sewer Department reported a profit of \$202,000 for the month ending February 29, 2016, and \$116,000 profit for the month ending February 28, 2015. Collections of access and impact fee revenue for Fiscal Year 2016 are \$848,000, and are up from \$706,000 in Fiscal Year 2015. Actual access and impact fee revenues are \$216,000 over budget in the Sewer Department for Fiscal Year 2016.

The Restricted and Unrestricted Funds Report show total funds are \$33.6 million. \$8.9 million is restricted. The unrestricted funds are at \$9.9 million in Water and \$14.8 million in Sewer. Total funds on hand at February 28, 2015 were \$29.9 million. There were no questions.

Acting Chairman Huffman-Gilreath recognized Earl Rausch for the presentation of the Engineering and RPCF Reports. Rausch gave a brief report on the city street projects actively in progress. Rausch said bids were advertised for a trenchless sanitary sewer replacement project at the Rolling Oaks

Subdivision and a Request for Qualifications was issued for engineering services including the generator for the Garrett Road Lift Station. Being no questions, Rausch continued with the Pollution Control Reports. He said the phosphorous levels look good resulting in the decrease of rain events. The Osage Creek Monitoring Report shows no changes. The sludge drier has some maintenance issues that are being repaired and replacement costs are being researched. Commissioner Travis Greene asked if the parts are coming from Thermaflite. Rausch said possibly and will also check the costs with Multi-Craft. There were no further questions.

Acting Chairman Huffman-Gilreath recognized Johnny Lunsford for the Operation Reports. Lunsford highlighted the graphs and indicated ten (10) water breaks with one (1) sanitary sewer overflow reported. The Lost Water Report is at 16% for the last twelve (12) months, while being at 24% for calendar 2016 and 22% for the month. The February average daily water usage was 6.84 MGD with a single daily use high of 8.50 MGD. He noted that the Fire Department has been submitting their water usage/loss for our reports. Acting Chairman Huffman-Gilreath asked what was significant about the 15-16% unaccounted water. Lunsford explained that when repairs are made it dictates an established timeline to avoid a boil order being issued by the State Health Department. She also asked if the breaks occurred in areas that had older pipes. Lunsford replied yes. There were no further questions.

Acting Chairman Huffman-Gilreath recognized Brian Sartain, Design Engineer to request approval of an engineering contract amendment with Crafton Tull and Associates for the Southgate Road Extension from Rainbow Road to Highway 112. This reimbursement to the City of Rogers includes approximately 3500 LF Sanitary Sewer Force Main and 5200 LF 24" Waterline. Staff recommends approval of \$130,000 to the City of Rogers which is a contractual hourly not-to-exceed amount for the design of water and sewer improvements on Southgate Road. A motion was made by Commissioner Travis Greene, second by Commissioner Don Kendall to approve \$130,000 for reimbursement to the City of Rogers as submitted. All in favor, motion carried.

Acting Chairman Huffman-Gilreath recognized Jill Grimsley Drewyor of the Mitchell Williams Law Firm. She reported that approving early redemption of the Water Revenue Refunding Bonds, Series 2008-B, would provide approximately \$400,000 in interest savings. Staff recommends approval of redeeming the City of Rogers, Arkansas Water Revenue Refunding Bonds, Series 2008-B on June 1, 2016 with Resolution No 16-02. Commissioner Don Kendall made a motion, second by Commissioner Kathy McClure for Resolution No 16-02 approving redemption prior to maturity of the City of Rogers, Arkansas Water Revenue Refunding Bonds, Series 2008-B as submitted. All in favor, motion carried.

Acting Chairman Huffman-Gilreath recognized Earl Rausch for presentation of Resolution No 16-03. Rausch expressed intent to the Rogers Waterworks and Sewer Commission to appropriate \$7,500 as an initial financial contribution to the Arkansas Nutrient Trading Cooperative Association once the Association is formed. Also, recommending to the City of Rogers that it also appropriate \$7,500 as an initial financial contribution to the Arkansas Nutrient Trading Cooperative Association, once the Association is formed. Commissioner Don Kendall made a motion, second by Commissioner Travis Greene to approve Resolution No 16-03 as submitted. All in favor, motion carried.

Acting Chairman Huffman-Gilreath recognized Johnny Lunsford to announce the supplier chosen to provide the AMR System. Staff has selected the Badger Recordall water meter with an HRE LCD solid state encoder, and the ITron 100 W ERT radio transmitter and meter reading system. Staff recommends approval to proceed with the AMR (Automated Meter Reading) Change out Program. It is anticipated that the change out program will take 5-6 years for completion. Commissioner Travis Greene made a motion, second by Commissioner Don Kendall to move forward with the AMR meter and meter reading system as submitted. All in favor, motion carried.

Acting Chairman Huffman-Gilreath recognized Robert Moore, RPCF Manager to present Resolution No 16-04. Staff recommends approval to replace a load out conveyor for the sludge dryer at the Rogers Pollution Control Facility, waiving competitive bidding. Purchase price is \$24,900 plus applicable sales tax from Adam's Fertilizer Equipment. Motion was made by Commissioner Travis Greene and second by Commissioner Don Kendall to approve Resolution No 16-04 as submitted. There were no questions. All in favor, motion carried.

With no further business Commissioner Travis Greene made a motion to adjourn the meeting at 4:36 PM.

Respectfully submitted,



Earl Rausch, Acting Secretary/djw

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