

Rogers Waterworks and Sewer Commission

June 16, 2014

Minutes

The Rogers Waterworks and Sewer Commission held its regular meeting at 4:00 PM on Monday, June 16, 2014, in the Rogers Water Utilities Administration Building. Present were Commissioners Kathy McClure, Roger Surly and Travis Greene. Commissioners Don Kendall and Jene' Huffman-Gilreath were unable to attend. In the absence of Chairman Kendall, Travis Greene was the Acting Chairman. Rogers Water Utilities staff in attendance were Joyce Johnson, Johnny Lunsford, William Evans, Jennifer Lattin, Robert Moore, Vera Hall, Stephen Ponder, Brian Sartain, Randy Watson and Earl Rausch. Others in attendance were Deputy City Attorney Chris Griffin, City Planner Derrel Smith, John Gore of the Morning News, and Daniel Jackson of RJN Group. Acting Chairman Greene called the meeting to order at 4:03 PM.

Acting Chairman Greene recognized Earl Rausch, Utility Superintendent. Rausch presented a certificate and a gift to Vera Hall, Engineering Administrative Assistant, to commemorate ten years of service to RWU and the citizens of Rogers. Rausch stated Hall was our accounts payable and payroll clerk and now Hall is involved in the updating of the backflow program. We appreciate all the work that Hall does for us.

There was a motion by Surly, second by McClure to approve the minutes of the May 19, 2014, regular meeting as submitted. All in favor, motion carried.

Acting Chairman Greene recognized Joyce Johnson, Utilities Controller. Johnson presented the financial reports for May 2014. Johnson stated RWU has completed eleven months of fiscal year 2014. RWU had a loss of \$39,000 in the water department and a profit of \$253,000 in the sewer department for May 2014. May billed consumption and revenue was up about 4% compared to the previous year in the water department. Access and impact fees collected in the water department year to date are \$505,000, which is \$109,000 over budget and ahead of the prior year. On the sewer side, May consumption was down 5% and billed revenue was down 3%. Access and impact fees collected are \$967,000, up from \$901,000 the previous year. Restricted and unrestricted funds total \$27.8 million. We had \$29.9 million as of May 31, 2013. Commissioner McClure asked about the lost water and why it seems significantly higher. Williams Evans, Water Supervisor stated it is a purchase and billing pattern. Buying more water and then billing for the water later. Commissioner Surly asked on the lost water if we have found any significant leaks. Evans stated we have a lot of small leaks but no large leaks. Acting Chairman Greene asked if there were any questions for Johnson. There were no questions.

Acting Chairman Greene recognized Earl Rausch, Utility Superintendent, for the May Staff report. Rausch stated in the engineering department, Price Lane water and sewer project is finishing. 1st Street is about to advertise and utilities will be included in the City contract. The Pollution Control Facility (RPCF) plant is running fine. We have a monitoring report for Osage Creek and the report shows a slight uptrend in the phosphorus. The water department reported having performed 700 locates and 850 service calls. In the sewer department, the crews flushed 57,000 feet of sewer lines and camera inspected 7,300 feet of sewer lines. The sewer department reported no overflows for the month of May. Commissioner Surly asked where our projects are advertised. Rausch stated that we advertise in the Sunday Morning News and only in Northwest Arkansas area. Acting Chairman Greene asked if there were any questions for Rausch. There were none.

Acting Chairman Greene recognized Daniel Jackson, an Engineer with the RJN Group, to present the results of the flow monitoring study. RJN divided the City into 36 distinct basins for flow monitoring with each basin containing approximately 48,000 feet of sewer lines. We had to place 11 additional flow meters across the City due to the vast network of diversion structures. We also had 15 rain gauges installed. The investigation stage was August through September and the flow metering began on October 3, 2013. During the 2 month flow monitoring period, we had over 7 inches of rain with the largest rainfall event occurring on October 5, 2013. This rainfall event was a one year storm event which in this area is 1.9 inches of rain in a 24 hour period. This report shows what is happening in each of the 36 basins' infrastructure and helps to prioritize those that need attention from an inflow/infiltration (I/I) standpoint. We noticed the highest I/I flow was around the airport and understand this has been addressed. The north basins along Highway 102 have a significant permanent I/I flow, but there were only 7 basins that showed significantly high levels of I/I flow. Commissioner Surly asked does this report make any recommendations. Jackson stated we have identified all basins with high I/I for further investigation such as camera inspection and/or smoke testing. RJN is currently smoke testing a basin in the southwest part of the City because of the high inflow into the sewer lift station. Commissioner McClure asked about the purpose of smoke testing. Jackson stated smoke testing is the best method for locating cross connections and a good method for locating defects on both the public and private side. Acting Chairman Greene asked was there any areas we were surprised about the results. Rausch replied the airport area and Johnny Lunsford, sewer supervisor, replied the Pinnacle area. Commissioner McClure asked if the problems in the new areas were due to installation. Rausch stated we suspect a broken line or damaged by a bore in the creek. Acting Chairman Greene asked if there were any questions for Jackson. There were none.

Acting Chairman Greene recognized Earl Rausch, Utility Superintendent, to discuss the water and sewer trust agreements. Rausch stated we have prepared water and sewer trust agreements for Commission approval since our present trust agreements are about to expire. The trust agreements have been in effect since 1993 and we deposit all access and impact fees that are collected into these trusts. Acting Chairman Greene asked how long the trust agreements last. Chris Griffin, Deputy City Attorney, stated the trust agreements are for 20 years, but state statues

say they cannot exceed 21 years. Commissioner Surly asked if the trust agreements were reviewed by the City Attorney's Office. Griffin stated Ben Lipscomb drew the trust agreements up 20 years ago, and a lot of wording comes directly from state statute. Commissioner Surly asked if it was ok to wait on Chairman Kendall to sign the trust agreements. Rausch stated it was ok to wait on Chairman Kendall to return. There was a motion by Greene, second by Surly, to approve the water and sewer trust agreements as presented. All in favor, motion carried.

Acting Chairman Greene recognized Brian Sartain, Design Engineer, to report on the RPCF administration building roof replacement contract. Sartain stated a bid opening was held on June 12, 2014 for a 5,080 square foot roof including flashing. We received one bid from Frainklin & Sons for \$29,980. Frainklin & Sons was recently awarded the contract for the Rogers Activity Center. Commissioner Surly asked if the bid was within our estimate. Sartain stated the roof is within our expected price. Commissioner McClure asked about the roof warranty. Sartain stated the roof has a 15 year manufacturer warranty. There was a motion by McClure, second by Surly, to award the roof bid to Frainklin & Sons in the amount \$29,980 as presented. All in favor, motion carried.

Acting Chairman Greene recognized Robert Moore, RPCF Plant Manager, for the bid for the removal of biosolids from the Rogers Pollution Control Facility. Moore stated a bid opening was held on June 12, 2014, and we received two bids. A bid was received from Mannco for \$10/ton and a bid from Bobby Umberson for \$17.60/ton. Commissioner Surly asked about loading the biosolids and bonds. Moore stated they have trailers for us to load and both are bonded and insured. Acting Chairman Greene asked how many tons of biosolids we are selling. Moore states we plan to produce 1,600 tons of biosolids a year. Commissioner Surly asked if these were local companies. Moore stated Bobby Umberson is located in Cane Hill, AR and Mannco is located in Conway, AR. There was a motion by Greene, second by Surly, to award the removal of biosolids from RPCF to Bobby Umberson in the amount \$17.60/ton as presented. All in favor, motion carried.

Acting Chairman Greene adjourned the meeting at 4:36 PM.

Respectfully submitted,



Earl Rausch, Secretary

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