

Rogers Waterworks and Sewer Commission

June 17, 2013

Minutes

The Rogers Waterworks and Sewer Commission held its regular meeting at 4:00 PM on Monday, June 17, 2013, in the Rogers Water Utilities Administration Building. Present were Commissioners Don Kendall, Roger Surly, Travis Greene, Kathy McClure and Jene' Huffman-Gilreath. Rogers Water Utilities staff in attendance were Craig Noble, Joyce Johnson, Johnny Lunsford, William Evans, Robert Moore, Jordan Waterhouse, Stephen Ponder, Vera Hall and Earl Rausch. Others in attendance were City Attorney Ben Lipscomb, Deputy City Attorney Jim Clark, City Planner Derrel Smith, John Gore of the Morning News, Ivan Crossland, Mark Sell and Mike Kirk of Crossland Heavy, Mike Scanlon of Therma-Flite and Craig Johnson of Crist Engineers. Chairman Don Kendall called the meeting to order at 4:04 PM.

There was a motion by Huffman-Gilreath, second by Greene to approve the minutes of the May 20, 2013 regular meeting as submitted. All in favor, motion carried.

Chairman Kendall recognized Joyce Johnson, Utilities Controller. Johnson asked the Commission if the July meeting could be rescheduled to July 23 (Tuesday) or July 29 (Monday) since the fiscal year end is coming up and she will need a little extra time to finish the financial statements. Chairman Kendall asked the Commissioners if they had a preference. The Commission selected July 29 for the next regular Commission meeting.

Johnson presented the financial reports for May 2013. Johnson stated the Water Department had a loss for the month of approximately \$8,000 which is significantly less than the loss in May 2012 of \$46,000. The Water Department has a \$572,000 profit year to date through May 2013, so it looks like that we will end the year with a profit between \$500,000 and \$600,000. Access and impact fee collections helped revenue for May. The Sewer Department had a profit of \$257,000 for May 2013 and a profit of \$280,000 for May 2012. With a year to date profit of \$2,463,000, it appears that we are going to end the year strong in sewer also. Johnson asked if there were any questions. There were none.

Chairman Kendall recognized Earl Rausch, Engineering Manager for the Engineering report. Rausch stated the Sanitary Sewer Rehabilitation, Phase 2 work is continuing in downtown Rogers and is approximately 75 percent complete. The Sanitary Sewer Rehabilitation, Phase 1 punch-list work will be addressed by Insituform. They will be in Rogers during the first part of July. The 24th Street Project is now complete and the City of Rogers is bidding the Blossom Way Trails Project. RWU will have fire hydrants and water meter boxes to be relocated for the new

trail but that estimate is not available at this time. Huffman-Gilreath asked if the sewer rehabilitation phases were based upon calendar or fiscal year. Rausch stated fiscal year. Rausch asked if there were any other questions. There were none.

Rausch presented the project review report which includes grease trap, cross connection control (CCC), civil project review, and large scale planning. Surly asked if any of these were big water users. Rausch stated that a residential subdivision was being reviewed. Rausch asked if there were any questions. There were none.

Chairman Kendall recognized Robert Moore, Plant Manager for the Rogers Pollution Control Facility (RPCF) report. In May, Rogers had 11 inches of rain which caused the phosphorus numbers and the total suspended solids numbers to be up. The plant has had no other abnormalities throughout the month. The RPCF did not receive any numbers from the Osage Creek monitoring site this month. Moore asked if there were any questions. There were none.

Chairman Kendall recognized William Evans, Water Field Operations Supervisor. Evans stated that the unaccounted for water was at 18 percent for the month and 8 percent for the last 12 months. The water usage is tracking like last year and our water usage last month was averaging 7.5 million gallons per day. The Badger meters are in the ground. The Utility is waiting on software testing and should have a recommendation by the next Commission meeting.

Chairman Kendall recognized Johnny Lunsford, Sewer Field Operation Supervisor. Lunsford presented the I/I report. In May 2013, our I/I to the plant was estimated at 75 million gallons with 11.2 inches of rain. The Utility experienced no manhole overflows during these rain events and had only one back up at a mini lift station. Lunsford presented the collection system report: Flush numbers and repair numbers were down a bit due to the rain.

Chairman Kendall recognized Robert Moore for the sludge dryer update. The sludge dryer has been operating very well for the last 3 weeks and RPCF plans to start performance testing this week. Last week, the dryer ran at 100 percent in the manual mode due to software issues. Moore stated that he has been checking on other facilities using Therma-Flite Sludge Dryers. Stanford, Oregon has been running a dryer since July. They have accepted their dryer but they have not started the warranty yet because they are having issues with breakdowns. Bowling Green, Kentucky has a larger dryer than RWU and their plant manager states that they have not met performance testing. They are having similar issues as RWU. Chairman Kendall asked how long the Utility has not been hauling sludge. Moore stated that we have not hauled any wet product in the month of May. Huffman-Gilreath asked how many truckloads have we reduced. Moore stated that we have reduced our truckloads per week from 10 to 2. We will still haul to Kansas for land application until we get the sludge certified. Chairman Kendall stated that one month ago, the report was not good. At what point did we stop hauling wet sludge. Moore stated that we stopped hauling wet sludge around the first of May. McClure asked what changed on the dryer from last month. Moore stated that he thinks it was a programming change and also the sludge age is younger. Therma-Flite changed personnel which had a big impact on the operation of the dryer as

well. Chairman Kendall asked the status of the performance testing. Moore stated they are ready to start performance testing Wednesday through Friday and meet all the test criteria. Chairman Kendall asked who makes the final decision to accept the dryer. Moore stated that he or Craig Noble would be responsible for that decision. Chairman Kendall asked who does the testing. Moore stated that it is combination of our laboratory and an outside laboratory. Chairman Kendall asked about the warranty situation. Stephen Ponder stated that a one year warranty begins after dryer passes the performance testing. Chairman Kendall asked if RWU was required by the contract to accept the dryer after a successful performance testing. Ben Lipscomb stated that after a successful performance testing, we are legally obligated by the terms of the contract to accept it. McClure asked if it passes the testing and then breaks down, what happens. Lipscomb stated that the dryer is under warranty.

Mike Kirk of Crossland Heavy presented to the Commission with a status report of the sludge dryer's progress.

Chairman Kendall recognized Earl Rausch to discuss the bids on the 2013 water and sewer main replacement (Easy St, Roselawn and Cherry St). Rausch said that this project was designed in-house. Six bids were received with Seven Valley's Construction Co. Inc. submitting the low bid of \$436,930. Chairman Kendall stated that the estimate was significantly lower than the bid. Rausch stated that this is due to more work being available and an increase in material cost. Rausch asked the Commission to approve the low bid from Seven Valley's Construction Co. Inc. There was a motion by McClure, second by Surly, to approve the low bid from Seven Valley's Construction Co. Inc. of \$436,930. All in favor, motion carried.

The Commission was informed that the administration building generator was going to be advertised for bids and the SSES request for qualifications were also being advertised. The Commission was informed that the water department was going to purchase a replacement van by the state bid procurement for \$18,651.

At 5:14 PM there was a motion by Huffman-Gilreath, second by McClure to adjourn to executive session to discuss a personnel matter. All in favor, motion carried.

The meeting was called back to order at 7:45 PM by Chairman Kendall. Chairman Kendall announced that the Commission had taken no action as a result of the executive session.

There was a motion by McClure, second by Surly, to adjourn the meeting. All in favor, motion carried.

Respectfully submitted,



Earl Rausch, Acting Secretary
Rogers Waterworks and Sewer Commission
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