

August 15, 2011

Rogers Waterworks and Sewer Commission

Minutes

The Rogers Waterworks and Sewer Commission held its regularly scheduled meeting at 4:00 PM, Monday, August 15, 2011, in the Commission Room of the Rogers Water Utilities Administration Building. Commissioners present were Don Kendall, Jene` Huffman-Gilreath, Guy Cable, Roger Surly, and Travis Greene. Rogers Water Utilities (RWU) staff present were Tom McAlister, Mark Johnson, Joyce Johnson, William Evans, Robert Moore, Earl Rausch, Johnny Lunsford, Steve Taylor, and Stephen Ponder. Others in attendance were Roxie Benincosa, John Evans, Larry Smith, and Jim Clark. Chairman Greene called the meeting to order at 4:03 PM.

Robert Moore, Rogers Pollution Control Facility Manager, recognized Steve Taylor, Wastewater Treatment Plant Operator, for five years of service to Rogers Water Utilities.

Mark Johnson, Utilities Engineer, recognized Stephen Ponder for ten years of service to RWU and the citizens of Rogers.

There was a motion by Cable, second by Huffman-Gilreath, to approve the minutes of the July 18 meeting. All in favor, motion carried.

Greene recognized Joyce Johnson, Utilities Controller. Johnson presented the Commission with financial reports for July 2011. She said that the Water Department had a huge month; however, the revenue was off significantly from the previous July, due to a lag in access and impact fees. The Sewer Department had a similar month, she said.

Greene recognized Mark Johnson. Johnson presented the Commission with a brief report detailing the several projects in which the Commission had a financial interest. He said that the remodel project on the old administration building was nearly completed, and that the staff hoped to move in August 26.

Greene recognized Roxie Benincosa, Auditing Manager for Beall, Barclay, and Company. Benincosa presented the Commission with audit reports for FY 2011 for Rogers Water Department and Sewer Department, as well as a "Management Letter" offering opinions on the adequacy of management controls. In general she found that the cash positions of both departments had improved slightly over the previous fiscal year, mainly due to a reduction in expenses and a sewer revenue bond in December 2010. Benincosa said that Government

Accounting Standards Board (GASB) was in the process of changing its rules, with no clear-cut instructions. She said that internal controls over cash handling had improved. She said that auditing Rogers Water Utilities was relatively simple, due to Joyce Johnson's meticulous recordkeeping and the helpful attitude of RWU staff. The Commission accepted the audit reports without comment, and thanked Benincosa for her work.

Greene recognized Larry Smith, Mayor of Cave Springs. Smith presented the Commission with a proposed Amendment No. 8 to the water service boundaries agreement between the Cities of Rogers, Lowell, Springdale, and Bentonville. He said that the City of Cave Springs had reached an agreement with Bentonville to purchase bulk water, and Springdale had agreed to move its water service boundary to exclude the City of Cave Springs. Now, he needed the Commission to recommend the Amendment No. 8 to the Rogers City Council.

Someone asked Tom McAlister, Utilities Manager, what he thought about the proposal. McAlister presented the Commission with Resolution No. 12-01, which, if passed, would recommend the boundary change to the Council for consideration. He said that the Amendment affected Bentonville and Springdale, not Rogers.

There was a motion by Kendall, second by Huffman-Gilreath, to approve Resolution No. 12-01. All in favor, motion carried.

The meeting adjourned at 4:19 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tom S McAlister". The signature is written in a cursive, flowing style.

Tom McAlister, Acting Secretary
Rogers Waterworks and Sewer Commission