

Rogers Waterworks and Sewer Commission

November 16, 2015

Minutes

The Rogers Waterworks and Sewer Commission held its regular scheduled meeting at 4:00 PM Monday, November 16, 2015 in the Rogers Water Administration Building. Present were Commissioners Kathy McClure, Travis Greene, Roger Surly, and Jene' Huffman-Gilreath. Commissioner Don Kendall was absent. Present was Rogers Water Utilities staff Earl Rausch, Brent Dobler, Johnny Lunsford, Joyce Johnson, Jennifer Lattin, Brian Sartain, Stephen Ponder, Robert Moore, Terry Edwards, and Donna Wilson. Others in attendance were Robert Frazier of the Frazier Law Firm, and Derrel Smith, City of Rogers Senior Planner. Chairman Surly called the meeting to order at 4:08 PM.

Chairman Surly recognized Brent Dobler, RWU Operations Manager. Dobler presented Terry Edwards with a gift of appreciation and a certificate to commemorate his (20) twenty year anniversary with Rogers Water Utilities. The Commission expressed appreciation to Edwards for his service.

There was a motion by Commissioner Kathy McClure, second by Commissioner Jene' Huffman-Gilreath to approve the minutes of the October 19, 2015 meeting as submitted. All in favor, motion carried.

Chairman Surly recognized Joyce Johnson, Utilities Controller for the presentation of the October 2015 financial reports. Water consumption for the month of October 2015 was up 16.67% from October 2014. Billed revenue was up 32.30%. The Water Department reported a profit of \$275,000 for the month ending October 31, 2015, and a profit of \$47,000 for the month ending October 31, 2014. Collection of access and impact fee revenue for F'Y' 16 are \$264,000, and are up from \$192,000 in F'Y' 15. Actual access and impact fee revenues are \$107,000 over budget in the Water Department for fiscal year 2016.

Sewer Consumption for October 2015 was up 11.23% from October 2014. Billed revenue was up 8.47%. The Sewer Department reported a profit of \$356,000 for the month ending October 31, 2015, and has a \$202,000 profit for the month ending October 31, 2014. Collections of access and impact fee revenue for F'Y' 2016 are \$531,000, and are up from \$421,000 in F'Y' 15. Actual access and impact fee revenues are \$216,000 over budget in the Sewer Department for fiscal year 2016.

The Restricted and Unrestricted Funds Report show total funds are at \$33.2 million. \$9.3 million is restricted. The unrestricted funds are at \$10.1 million in Water and \$13.9 million in Sewer. Total funds on hand at October 31, 2014 were \$29.9 million. Johnson reminded the Commission that (5) five years ago, credit vouchers were issued as a result of the lawsuit involving access and impact fees. Those credit vouchers expired on October 22, 2015. Commissioner Jene' Huffman-Gilreath asked how many customers received those. Johnson answered approximately 100-150 were processed. The

unused remaining balance of those vouchers is reflected in the miscellaneous income. There were no questions.

Chairman Surly recognized Earl Rausch, Utility Superintendent for the presentation of the Engineering and RPCF Reports. Rausch said the city construction projects are still moving forward and gave a brief overview of these projects. He noted construction has started on the WaterMark Apartments at Walnut Creek and the patio homes on Persimmon Street. Also continuing are some building and remodels in the downtown area. Commissioner Travis Greene asked about the status of the widening project on Walnut Street. This project has been slowed due to the cost of relocating and/or avoiding the large phone fiber bank along the North right-of-way. The test results for the Osage Creek Monitoring Report are not available but will have the results next commission meeting. Rausch noted the decrease in phosphorous values is due to the centrifuge being back in operation. Commissioner Huffman-Gilreath asked if the colder weather will adversely affect phosphorous. Robert Moore, RPCF Manager said no. He explained phosphorous is an element but during colder temperature, more micro-organisms mass is required for the uptake of phosphorous. There were no further questions.

Chairman Surly recognized Brent Dobler to present the Operations Report. In reference to the graphs, Dobler pointed out that we have added additional help with the increased number of locates. Shutoffs has somewhat decreased mostly due to the phone calls made one day prior to the actual water disconnection. This reminder gives the customers an opportunity to make necessary arrangements or process their payments. Commissioner Jene' Huffman-Gilreath asked if calls were going to repeat customers. Dobler said yes. Due to camera truck maintenance, we did not meet our CCTV goals for the month. He continued with a briefing of the other department activities. The Lost Water Report is at 15% for the last twelve (12) months, while being 16% for the calendar 2015 and 5% for the month. The October average daily water usage was 9.58 MGD with a single daily use high of 11.14 MGD. Dobler said efforts are still ongoing to provide a more accurate report on unaccounted – for water. No sanitary sewer overflows were reported for the month of October. There were no further questions.

Chairman Surly addressed Earl Rausch to request a motion for approval of the 2015 Water & Sewer Audit Reports. Commissioner Jene' Huffman-Gilreath made a motion, second by Commissioner Travis Greene to accept the 2015 Water & Sewer Audit Reports as previously submitted. All in favor, motion carried.

Chairman Surly recognized Brent Dobler to present the bid request to purchase a One (1) Ton Service Truck. The 2016 cab and chassis will be purchased from North Point Ford of North Little Rock in the amount of \$30,600.00. The utility bed from Eagle Body is \$10,297.30, representing a total purchase amount of \$40,897.30. Commissioner Travis Greene made a motion, second by Commissioner Kathy McClure to purchase a 2016 cab, chassis and new utility bed for a total amount of \$40,897.30. All in favor, motion carried.

Chairman Surly recognized Brian Sartain, Design Engineer to present the results of the November 5, 2015 bid opening for the Hwy 265 Corridor Waterline Improvements. This project from Hwy 264 in

Springdale to Pleasant Grove Rd in Rogers is 100% reimbursable from the AHTD. This represents approximately 1400 ft of eight (8) inch waterline and also a twelve (12) inch concrete cap to protect our transmission main as well as extend water to homes that will no longer have well water. We received two (2) bids with the low bidder being Crossland Heavy Contractors in the amount of \$316,861.00. Sartain also noted that we have received authorization from AHTD to proceed forward. Staff recommends approval of the bid as submitted. Commissioner Jene' Huffman-Gilreath made a motion, second by Commissioner Kathy McClure to approve the Hwy 265 Project Bid with Crossland Heavy Contractors in the amount of \$316,861.00. All in favor, motion carried.

Chairman Surly recognized Earl Rausch to present Resolution 15-08. This will be recommended for approval to the Rogers City Council for its intent to evaluate the potential cost savings and environmental benefits that may be available to the City of Rogers through the formation of a Northwest Arkansas Multi-Jurisdictional Water Quality Compliance Association and/or other Nutrient Water Quality Trading Programs. Chairman Surly asked if there was any cost involved. Rausch said there is no anticipated expense at this time. Commissioner Travis Greene made a motion, second by Commissioner Jene' Huffman-Gilreath to adopt Resolution 15-08 and this resolution is to be presented to Rogers City Council. All in favor, motion carried.

With no further business, Chairman Surly adjourned the meeting at 4:37 PM.

Respectfully submitted,



Earl Rausch, Acting Secretary/djw

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