

Rogers Waterworks and Sewer Commission
January 17, 2023
Minutes

The Rogers Waterworks and Sewer Commission held its regularly scheduled meeting at 4:00 PM Tuesday, January 17, 2023, in the Rogers Administration Building located at 601 S 2nd Street. Present were Commissioners Roger Surly, Travis Greene, Kathy McClure and Peter Farmer. Rogers Water Utilities staff present were Jennifer Lattin, Dana Daniel, Brian Sartain, Aaron Short, Johnny Lunsford, Todd Beaver, Brent Dobler, Jerry Roegner, Mario Morales, Mark Landis, Adam Peterson, Jason Sandlin, Jeremy Bowman, Dustin Rogers, Christian Rocha, Joshua Leyva, and Luis Ayala. Also in attendance was Robert Frazier.

Chairman Farmer called the meeting to order and recognized Johnny Lunsford. Johnny publicly thanked all of the employees that were in attendance for their dedication during the extreme weather that took place of the Christmas Holiday. RWU received over 300 service calls between 12/23 and 12/26 and these employees were the on-call personnel for that time period. Many gave up substantial time with their families to take care of our customers. Commissioners applauded these employees. He also recognized Jason Sandlin for passing his D4 Water test.

Kathy McClure made a motion to approve the minutes from the December 19th meeting as submitted. Roger Surly seconded. All in favor, motion carried.

Commissioner Farmer recognized Jennifer Lattin for the financial reports. Billed revenue increased 5.16% from December of 2021. Water consumption decreased 7.52% from December 2021. The Water department reported a profit of \$120,000 for December 2022, compared to \$127,000 in December 2021. The Sewer department reported a profit of \$336,000 for December 2022, \$335,000 was reported for December 2021. Total restricted and unrestricted funds are \$46 million for December 2022. This is an increase of \$3.9 million from December 2021. Ahead of budget and prior year in both Water and Sewer departments. An additional CSR was added to staff due to 9% growth in customers.

Commissioner Farmer then recognized Brian Sartain for the engineering report. Reviews are holding steady, no real change. A healthy mix of projects are currently in plan review. There are eight projects currently under construction. Two projects are currently out for bid, one sewer project and one dealing with material storage at the Lilac site. Solids Handling Facility PhII will have pricing for both dryer options early next week. Sartain informed the Commission that RWU can now approve projects containing less than 2000 feet of water and sewer and less than 100 living units. These projects no longer need to go through Health Department review since we now have an MOU with the State. This will save developers time since these plans do not have to be sent to the State for approval. Cityworks and GIS is on schedule and we are still submitting information to them to build the system.

Commissioner Farmer then recognized Todd Beaver for the RPCF reports. No permit issues, all operations within scope. Inspected several pre-treatment systems at our large industrial facilities. FOG inspections are going well. Security improvements have been made at the facility to insure that no one can enter the facility where structures were utilized for this. Fencing is now completed around the perimeter. Chris Lawson was selected as our new solids handling coordinator. I&I was up, we clearly have groundwater infiltration issues as the ground becomes saturated. Beginning interviews for a new maintenance supervisor. One other noteworthy event is that we currently have no construction projects underway. Since this is the case, Todd invited each of the Commissioners to tour the plant.

Commissioner Farmer then recognized Johnny Lunsford to present the Operations report. He gave a brief history of Roger's first water towers. He went over the numbers. We did have two sewer overflows. One of those was a private frozen sewer line. This was the first time that Johnny could remember ever seeing this happen. We had 26 water main breaks contributed to the extreme temperatures.

Commissioner Farmer then recognized Brian Sartain to present Resolution 23-01 Requiring installation of a private sewer pump station in cases of significant improvements to a property being served by a small public sewer pump station. This had been tabled at the previous meeting to clarify when this would take effect. After meeting with Risk Reduction, the decision was made to follow the International Existing Building Code with respect to "significant improvements". This would be new construction or improvements classified as a level 3 per IEBC. A level 3 improvement consists of a lot split, property line adjustment, new construction or improvements at a level 3 alteration or addition. Basically, if you are remodeling over 50% of the building, it would be classified as a "significant improvement". Commissioner Surly made a motion, Commissioner McClure seconded. All in favor, Resolution passed.

Commissioner Farmer then recognized Jennifer Lattin to present Resolution 23-02 Printing and Mailing Services. After issues with the prior selected bidder, Level One, it was determined that they were in breach of contract after several failures to deliver printing and mailing services. Level One has been notified of these breaches. Since DFI was our second lowest bidder in November, RWU would like to award the bid to DFI due to how recently this was bid and the fact that there were only two bidders anyway. Commissioner McClure made a motion, seconded by Commissioner Farmer. All in favor, Resolution passed.

With no further business Chairman Farmer adjourned the meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Brent Dobler", with a long horizontal stroke extending to the right.

Brent Dobler, Acting Secretary
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