

**Rogers Waterworks and Sewer Commission**  
**September 18, 2023**  
**Minutes**

The Rogers Waterworks and Sewer Commission held its regularly scheduled meeting at 4:00 PM, September 18, 2023, in the Rogers Administration Building located at 601 S 2<sup>nd</sup> Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jerry Carmichael, and Chairman Peter Farmer. Rogers Water Utilities staff present were Johnny Lunsford, Todd Beaver, Sean Dagestad, Jerry Roegner, Debbie Putman, Brian Sartain, Aaron Short, Matt Savell, Dana Daniel, Stephen Ponder and Mark Landis. Brett Peters and Josh Durham with Hawkins-Weir Engineers were present as well as Chris Buntin and Ryan Pottinger with Garver Engineering. Robert Frazier from the Frazier Law Firm was also present.

Chairman Farmer called the meeting to order at 4:00PM.

Todd Beaver recognized Sean Dagestad for 15 years of service. Johnny Lunsford recognized Jacob Huckaby and Alex Lutrell for passing the Class 2 water exam. He also recognized Austin Fields, Josh Leyla, Ryan McGuffin, Jason Sandlin, David Ingram, Rodney Reno, and Aaron Beeson for passing the Class 3 water exam. He also recognized Travis Tripodi for passing his Class 4 water license.

Johnny also presented an award from Black Hills Energy given to Rogers Water Utilities recognizing RWU's commitment to underground damage prevention.

Chairman Farmer then called for an action on the minutes from the August 21, 2023, Water and Sewer Commission meeting. Commissioner McClure made a motion to approve the August 21, 2023, minutes. Commissioner Greene seconded. All in favor, motion carried.

Chairman Farmer then recognized Brent Dobler for the Financial Reports. Billed revenue in the Water department was down 5.19% from July 2023. Water consumption was down 9.13% year over year. A profit of \$670,000 was reported for July 2023. A profit of \$606,000 was reported for July of 2022. Fiscal YTD collections for impact and access fee revenue for FY24 are \$125,100. This compares to YTD fees of \$30,800 in FY23 and \$115,400 in FY22. Year to date profit is more than the prior year by \$61,000.

The Sewer department billed revenue was down 3.52% from July of 2022. Sewer consumption was down 6.6% from June 2022. The Sewer department reported a profit of \$592,000 for July 2023. A profit of \$594,000 was reported for July 2022. Fiscal YTD collections of impact and access fees are \$208,000 for FY24. This compares to YTD access and impact fee revenue of \$62,000 in FY23 and \$240,400 in FY22. Year to date profit is less than the prior year by \$1,500.

Total restricted and unrestricted funds are \$48 million for July 2023. This is an overall increase of \$3.7 million from July 2022. Water funds increased by approximately \$3,500,000 and Sewer funds increased by \$200,000. \$7.6 million of the \$48 million total funds are restricted for specific use such as debt service, meter deposits, access and impact fees, and depreciation.

Chairman Farmer recognized Todd Beaver for the RPCF report. DMR's were all met, slow month for flow, pretreatment activities were normal. No other significant information to present. Commissioner Carmichael asked for more detail on the surcharge permits and how RWU charges for those. Todd

explained that we charge for the cost of treatment for any high strength waste that is determined to have been sent to the RPCF. RWU surcharges will more than likely rise during our next rate study. The intent of our existing rate study is to ensure that other rate payers are not subsidizing the costs of treatment for any high strength industrial waste received at the plant.

Chairman Farmer then recognized Brian Sartain to go over the engineering reports. He stated that RWU continues to see improvements in inflow and infiltration. A number of reviews were submitted including several multifamily projects. Some projects are conditionally approved and we don't charge plan review fees for additional reviews, however RWU may need to look into this if it becomes a problem. Plant capacity improvement flow monitoring continues and should wrap up in the next few months depending on rain events. The Pinnacle sewer line improvement project is wrapped up for the LPGA and will begin again after the last tournament in October. The engineering department has filled two positions within the department with existing field personnel. The Cityworks implementation is on schedule.

Chairman Farmer then recognized Brian to present the Rogers Pollution Control Facility Solids Handling PhII Dryer Selection Recommendation. He gave a brief history of why RWU must dry our solids. He then explained that the dryer we currently utilize does not have the capacity and is not a reliable piece of equipment either. In 2018 we began Ph1 with conveyance and a storage silo. PhII is to replace the Thermaflite with redundant dryers base on buildout capacity in 2045. Thermal drying was identified as the preferred direction. After a public bid opening based on 15% plans, the prices of the two pieces of equipment were as follows: Wyssmont total base bid at \$15,301,061 and the Huber total base bid at \$12,372,839. Based on a life cycle cost analysis, Hawkins-Weir/Black & Veatch consulting engineers recommend selection of the Huber equipment. Commissioner McClure made a motion to accept the bid of \$12,372,839 from Huber, Commissioner Greene seconded. All in favor 5-0, motion passed.

Chairman Farmer then recognized Brian Sartain to present the Rogers Pollution Control Facility Solids Handling PhII Design Consultant Recommendation. Since RWU has now decided on the dryer equipment that will be utilized by the RPCF Solids Handling PhII Project, RWU needs to amend the existing contract with the consultants to bring the project to completion from the current 15% set of plans. The recommendation is to approve amendment #4 to the original scope of services contract with Hawkins-Wier/Black & Veatch at a not to exceed cost of \$2,555,000, Commissioner Greene made a motion, Commissioner McClure seconded. All in favor 5-0, motion passed.

Chairman Farmer then recognized Chris Buntin to present the Western Corridor Transmission Main Corridor Study presentation. He went over the RWU emergency connection study which was part of the study to determine where RWU can plan on future connections to other water entities to maintain a high degree of redundancy and resiliency. These locations were identified and prioritized and will allow us to plan for the future with our neighboring water providers and benefit all parties. Two corridors were identified to connect RWU's existing water distribution system to the Beaver Water District Western Corridor Pump Station. After evaluation of several criteria, and a score returned, an alignment was determined and noted in the report. The next step will be to begin acquiring easements for this alignment. RWU does not need this connection for demand until 2032. Q & A followed. The final report will be finalized, published and sent to the Commissioners.

Chairman Farmer then recognized Todd Beaver to present Resolution No. 23-28 Purchase of Liner System for Clarifier Coating. Todd explained that the existing clarifiers at the plant were noted to have cracks in the concrete. This is typical for concrete of that age, but it does need to be addressed. The

OBIC coating (which has been used on other structures at the plant) is ideal for this situation in which the clarifier cannot be down for an extended period. Mr. Beaver explained that the total amount is for two clarifiers. Commissioner McClure made a motion to approve Resolution No. 23-28, Commissioner Carmichael seconded. All in favor 5-0, Resolution passes.

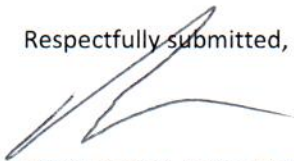
Chairman Farmer then recognized Johnny Lunsford to present Resolution No. 23-15 Adjusting Meter Assembly Charges. Lunsford explained that due to the increasing cost of meter assembly fittings and pipe, our costs have gone up significantly. Our pricing needs to be changed to cover RWU's costs. The new prices were arrived at by using a six-month average cost for each meter service size. Chairman Farmer asked if this was more expensive if a street cut was required. Lunsford explained that these are separate additional costs, it is mainly the cost of materials. Commissioner Greene made a motion, Commissioner McClure seconded. All in favor 5-0, Resolution passes.

Chairman Farmer then recognized Johnny Lunsford to present a motion for the purchase of a Vacuum Excavator Truck for \$235,916. This is higher than the original price approved by the Commission due to the fact that the manufacturer will no longer install the equipment on an F650 chassis. They will only install on an F750. The originally approved price was \$229,853.75. Commissioner Greene made a motion to approve the purchase price of \$235,916. Commissioner McClure seconded. All in favor 5-0, motion passed.

Chairman Farmer then recognized Johnny Lunsford to present a motion to approve the purchase of (3) service trucks with service boxes. The original price was \$285,405 for (2) 5500 and (1) 3500. With only a \$5,790 difference between a 3500 and the 5500 chassis, it was proposed to go with (3) 5500 chassis with Knapheide service boxes. Commissioner McClure made a motion to approve the purchase of (3) 5500 service vehicles at a purchase price of \$291,195. Commissioner Greene seconded. All in favor, motion passed 5-0.

With no further items on the Agenda, Chairman Farmer adjourned the meeting at 5:48 pm.

Respectfully submitted,



Brent Dobler, Acting Secretary  
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