

Rogers Waterworks and Sewer Commission
October 16, 2023
Minutes

The Rogers Waterworks and Sewer Commission held its regularly scheduled meeting at 4:00 PM, October 16, 2023, in the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jerry Carmichael, and Chairman Peter Farmer. Rogers Water Utilities staff present were Johnny Lunsford, Todd Beaver, Debbie Putman, Aaron Short, Mario Morales and Brent Dobler. Chris Buntin and Ryan Pottinger with Garver Engineers were present as well as Robert Frazier from the Frazier Law Firm.

Chairman Farmer called the meeting to order at 4:00PM, then called for an action on the minutes from the September 18, 2023, Water and Sewer Commission meeting. Commissioner Greene made a motion to approve the September 18, 2023, minutes. Commissioner McClure seconded. All in favor, motion carried.

Chairman Farmer then recognized Brent Dobler for the Financial Reports. He informed the Commission that Landmark CPA's would have our preliminary audit ready for approval at our November meeting. Billed revenue in August (month behind) in the Water department was down 5.62% from August 2022. Water consumption was down 8.39% from August 2022. A profit of \$727,000 was reported for August 2023. A profit of \$876,000 was reported for August of 2022. Fiscal YTD collections for impact and access fee revenue for FY24 are \$188,100. This compares to YTD fees of \$117,000 in FY23 and \$227,000 in FY22. Year to date profit is less than the prior year by \$87,000.

The Sewer department billed revenue for the month of August is up 1.86% from August of 2022. Sewer consumption was down .78% from August 2022. The Sewer department reported a profit of \$555,000 for August 2023. A profit of \$618,000 was reported for August 2022. Fiscal YTD collections of impact and access fee revenue for FY24 are \$360,550. This compares to YTD access and impact fee revenue of \$222,530 in FY23 and \$402,000 in FY22. Year to date profit is less than the prior year by \$65,000. The revenue for September will reflect the \$2.47 million ANRC grant that has been received and deposited. Mr. Dobler also informed the Commissioners that RWU has made an offer to a candidate for the Controller position which we hope he accepts.

Total restricted and unrestricted funds are \$50 million for August 2023. This is an overall increase of \$4.2 million from August 2022. Water funds increased by approximately \$2,300,000 and Sewer funds increased by \$1,900,000. \$8.1million of the \$50 million total funds are restricted for specific use such as debt service, meter deposits, access and impact fees, and depreciation.

Chairman Farmer then recognized Aaron Short to present the Engineering Reports. Mr. Short mentioned the new Gilbert Plaza project, which is an apartment complex on Walnut and 4th with approximately 120 units. Wood Springs Suites is a 105 room hotel located in Pleasant Crossing that is also in engineering for review. The Walnut widening project will go back out to bid after the traffic control situation is resolved. He also stated that there will be several bid results in front of the Commission for approval later in the meeting.

Chairman Farmer then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd mentioned that there were no major equipment malfunctions and no peak flow issues. DMR looks fine. The pretreatment crew is busy with FOG inspections and Amber Owens has been working very hard on the new policy and this document will be ready to present soon. Training is ongoing with the new Cityworks software and is going well. The facility received over 4.5" of rain over 10 events in September with 23 million gallons of inflow and infiltration.

Chairman Farmer then recognized Brent Dobler to present Resolution 23-29 Authorizing Acceptance of Allocation of SLFRF funds for the Purchase of Sludge Drying Equipment for the new Rogers Pollution Control Facility Solids Handling Phase II Project. Mr. Dobler informed the Commission that when we put together this year's budget, the water department was in good shape. However, the sewer department budget was very tight due to the unplanned repair and capacity increasing projects that had to be completed this FY. To bridge this gap, the City offered to distribute \$1,155,000 to RWU from the ARPA funds they had previously collected. We are grateful that the City has chosen to help RWU with the RPCF Solids Handling Phase II Project by allocating these funds to be used towards the purchase of our dryer equipment. Staff recommends authorizing the acceptance of these funds in Resolution 23-29. Commissioner Carmichael made a motion to accept, seconded by Commissioner McClure. All in favor, Resolution passes 5-0.

Chairman Farmer then recognized Brent Dobler to present the Engineering Services Amendment 1 for the Western Corridor Alignment Study with Garver Engineers. Mr. Dobler stated that this amendment is the second step in this Corridor Alignment project which will allow for engineering services to begin the survey (not the acquisition) of right-of-way and easement that will determine the easements that must be acquired for the proposed transmission main from the Western Corridor Pump Station to RWU. Staff recommend amending the original contract to include \$590,200 for the alignment study, survey, and identification of the right-of-way for this project. Commissioner Farmer asked Chris Buntin if this will be done in-house by Garver. Chris replied that this will be addressed with RWU Engineering before proceeding with the contract. Commissioner Greene made a motion to approve Amendment 1 in the amount of \$590,200 seconded by Commissioner McClure. All in favor, 5-0, motion passed.

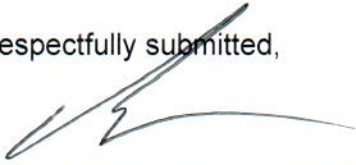
Chairman Farmer then recognized Aaron Short to present the bid results for the 2024 Sewer Manhole Rehabilitation contract. Mr. Short showed the Commissioners bid costs from last year for comparison with the numbers just received. Several bids were received this year, which was a significant departure from the two bids that RWU received last year. Overall, the bid costs were significantly lower on all three sewer bids (manhole rehab, pipe bursting, and CIPP) that were collected. Staff recommends awarding the 2024 Sewer Manhole Rehabilitation contract to Humbard Contracting in the amount of \$394,320. Commissioner McClure made a motion, Commissioner Greene seconded. All in favor 5-0, motion passed.

Mr. Short then presented the 2024 Sewer Pipe Bursting bid. Staff recommends awarding the 2024 Sewer Pipe Bursting bid to Horseshoe Construction in the amount of \$649,725. Commissioner Greene made a motion, seconded by Commissioner McClure. All in favor 5-0, motion passed.

Mr. Short then presented the 2024 CIPP Sewer Rehab bid. Staff recommends awarding the 2024 CIPP Sewer Rehab bid to Mayer Specialty Services in the amount of \$349,950. Commissioner McClure made a motion, Commissioner Carmichael seconded. All in favor 5-0, motion passed.

With no further items on the Agenda, Chairman Farmer adjourned the meeting at 4:34 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Brent Dobler', written over the phrase 'Respectfully submitted,'.

Brent Dobler, Acting Secretary
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