

**Rogers Waterworks and Sewer Commission**  
**December 18, 2023**  
**Minutes**

The Rogers Waterworks and Sewer Commission held its regularly scheduled meeting at 4:00 PM, December 18, 2023, in the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, Jerry Carmichael, and Chairman Peter Farmer. Rogers Water Utilities staff present were Jerry Roegner, Johnny Lunsford, Todd Beaver, Dana Daniel, Brian Sartain, Mark Landis, Debbie Putman, and Brent Dobler. Robert Frazier from the Frazier Law Firm was in attendance as well.

Chairman Farmer called the meeting to order at 4:00PM, then called for an action on the minutes from the November 20, 2023, Water and Sewer Commission meeting. Commissioner McClure made a motion to approve the November 20, 2023, minutes, and Commissioner Sultemeier seconded. All in favor, motion carried.

Chairman Farmer then recognized Brent Dobler to present the financial reports. Billed revenue in the Water department was up 9.98% from November 2022. Water consumption was up 5.68% from November 2022. A profit of \$493,000 was reported for November 2023. A profit of \$292,000 was reported for November of 2022. Revenues increased by \$154,000. Expenses decreased by \$166,000. Fiscal YTD collections for impact and access fee revenue for FY24 are \$375,600. This compares to YTD fees of \$278,200 in FY23 and \$439,700 in FY22. Year to date profit is more than the prior year by \$42,000.

The Sewer department billed revenue for the month of November is up 11.64% from November of 2022. Sewer consumption was up 8.22% from November 2022. The Sewer department reported a profit of \$642,000 for November 2023. A profit of \$348,000 was reported for November 2022. Revenues increased by \$127,000. Expenses decreased by \$166,000. Fiscal YTD collections of impact and access fee revenue for FY24 are \$719,500. This compares to YTD access and impact fee revenue of \$456,630 in FY23 and \$763,800 in FY22. Year to date profit is more than the prior year by \$178,000.

Total restricted and unrestricted funds are \$50 million for November 2023. This is an overall increase of \$4.7 million from November 2022. Water funds increased by approximately \$3,900,000 and Sewer funds increased by \$4,700,000. \$8.5 million of the \$50 million total funds are restricted for specific use such as debt service, meter deposits, access and impact fees, and depreciation.

Chairman Farmer then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the discharge reports, no issues. The FOG program inspections continue to go well. No issues on the industrial side. The engineering team has been working with our consultant on the technical/equipment discussion for the headworks and disinfection project. The RPCF worked with Field Operations to transition an existing employee to the RPCF open solids handling position. Todd thanked Commissioner Sultemeier and Councilman Surly for taking the time to come out and get a full tour of the RPCF. The plant treated 273 MG in November, treating approximately 18 MG from i&i. These flows included 2.5" of rain over 6 events. The historical average rainfall for November is 3.74". Overall, it was a relatively dry month.



Chairman Farmer then recognized Brian Sartain to present the Engineering Reports. Mr. Sartain went over the November plan review in CityWorks. RWU is still seeing several new projects coming to the area and he also went over other projects in the pipeline or under construction. The Pinnacle Golf Course sanitary sewer upsizing is underway. Commissioner Carmichael asked how this project was coming along. Brian replied that this project is slightly behind but that we have instituted bi-monthly meetings to ensure that this project stays on schedule. RWU is also currently implementing the Project Accounting module in Tyler Technologies. The Department of Health has requested an audit of projects that RWU has approved in the last year (first year with this agreement) per our approval MOA. Brian also gave a high-level quick view of our Lead Service Line Inventory and where we are in this process.

Brian then presented Resolution No. 23-31 Designating an Electronic Bidding Service. He explained that this is simply a renewal of the existing contract. This service does not cost RWU anything, it costs only those that choose to utilize Central Bidding to send in their bids electronically. Commissioner Carmichael made a motion to approve Resolution No 23-31, Commissioner Greene seconded. All in favor, 5-0, Resolution 23-31 passed.

Chairman Farmer then recognized Todd Beaver to present Resolution 23-32 Amendment of Chapter 54, Article VI, Of the Code of Ordinances of the City of Rogers. This resolution installs updated policy regarding RWU's Fats Oils and Grease program. Our RPCF employee Amber Owens has led this team, and we are very proud of her accomplishments. These policies will help to further protect our sanitary sewer collection system from blockages and overflows by revising and updating the rules in place that inform our customers of the proper way to dispose of these items and what equipment is required in their sanitary sewer systems to accomplish these goals. This Resolution will reference the City Code to this RWU policy. Commissioner McClure made a motion to pass Resolution 23-32, Commissioner Sultemeier seconded. All in favor, 5-0, Resolution 23-32 passed.

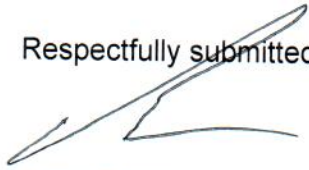
Chairman Farmer recognized Jerry Roegner to present Resolution No. 23-33 Authorizing Disposition of Obsolete IT Equipment. Jerry presented a list of obsolete IT equipment for disposal. There were no questions. Commissioner Carmichael made a motion to approve Resolution No. 23-33; Commissioner Greene seconded. All in favor, 5-0, Resolution No. 23-33 passed.

Chairman Farmer then recognized Brent Dobler to present Resolution No. 23-34 Authorizing Sale of the Persimmon Street Elevated Storage Tank. Dobler explained that this tower is not required by RWU now or in the future and has already been physically disconnected from the system. The empty tank is now just a liability for RWU. The land may be valuable as a cellular antenna location, and we are proposing to sell this parcel on the condition that the purchaser is responsible for the demolition and removal of the elevated water tower. Commissioner Carmichael made a motion to approve Resolution No. 23-34, Commissioner Greene seconded. All in favor, 5-0, Resolution No. 23-34 passed.

Chairman Farmer then recognized Dana Daniel to present Resolution No. 23-35 Approving Setting the Cost-of-Living Adjustment. Mr. Daniel stated the RWU has set the COLA at 3-1/2% to begin January 1, 2024. Dana went on to explain that RWU has historically mirrored the City of Rogers. Commissioner McClure made a motion to approve, Commissioner Sultemeier seconded. All in favor, 5-0, Resolution No. 23-34 passed.

With no further items on the Agenda, Chairman Farmer adjourned the meeting at 4:43 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brent Dobler', written over the text 'Respectfully submitted,'.

Brent Dobler, Acting Secretary  
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