



## **SCADA Supervisor:**

Rogers Water Utilities is seeking a candidate for SCADA Supervisor. Under the direction of the Operations Manager, the SCADA Supervisor will lead the Instrumentation & SCADA Team. This position will focus on daily operations, maintenance, staffing, security and 24-hour response to emergencies for Water Storage Systems, Lift Stations, Distribution Systems, Collection Systems, and SCADA systems. The SCADA Supervisor will oversee all staff assigned to the Instrumentation & SCADA Team and provide daily, ongoing direction and guidance.

### **Responsibilities:**

- Supervise staff in daily operations, maintenance, and security of all water storage facilities.
- Lead, plan, organize, delegate, and review work of staff to ensure efficient and equitable performance.
- Fill shifts and adjust schedules when short-staffed; participate in emergency on-call rotation and respond to incidents within 30 minutes.
- Train operators in SCADA, instrumentation, alarm systems, and safety protocols.
- Contribute to staff development through mentoring, training recommendations, and strategic planning input.
- Assist with utility's safety program, team building, and overall morale.
- Demonstrate effective communication skills, both verbal and written, across departments and with customers, contractors, and regulators.
- Maintain, expand, and oversee the utility's SCADA system, including configuration, alarm systems, security settings, and user profiles.
- Perform testing, troubleshooting, and preventive maintenance on SCADA equipment, lift stations, water distribution pumps, and instrumentation systems.
- Use meters and test equipment to calibrate controls, motor starters, switchgear, and alarm systems.
- Update and maintain SCADA backup and disaster recovery protocols.
- Work with programmable logic controllers (PLCs), operating systems, and interface technology.
- Demonstrate comprehensive knowledge of water treatment, storage, pumping, and distribution systems.
- Apply working knowledge of wastewater collection, pumping stations, and advanced biological treatment processes.
- Understand and comply with local, state, and federal regulations governing public water and sanitary sewer systems.
- Act as a technical liaison with regulatory agencies and provide support to other departments and managers.
- Coordinate and schedule maintenance work, perform light preventive maintenance (PM), and assist with repairs.
- Diagnose and resolve equipment issues using sound judgment and root cause analysis.
- Maintain inventory of electrical parts and related equipment.
- Write purchase requests, compare vendor pricing, order materials, and expedite deliveries.
- Work from blueprints, manufacturer instructions, schematics, and written/verbal directives.
- Respond promptly to customer service concerns involving residents, contractors, and professionals.
- Investigate sewer bypass or overflow events; assist in reporting requirements under NPDES regulations.
- Collaborate with other departments to resolve operational concerns economically and effectively.
- Remain calm and responsive under pressure or in emergency situations.

- Maintain detailed records including maintenance logs, test results, work orders, material usage, and cost/labor estimates in Cityworks.
- Assist in budget preparation and submit annual budget proposals for SCADA and technical systems.
- Provide suggestions for strategic improvements and resource planning.
- Interpret and explain utility administrative policies and procedures.
- Ensure compliance with budgeting, procurement, and municipal management principles.
- Ability to read and interpret schematics, plans, specifications, and technical manuals.
- Proficient with computers, SCADA software, and system interfaces.
- Knowledge of safety rules, protocols, and emergency procedures.
- Capable of working collaboratively with all departments and maintaining professional relationships.
- Strong problem-solving skills, attention to detail, and adaptability in dynamic environments.
- Perform any other related duties as required or assigned.

#### **Qualifications:**

- Equivalent to four years of high school or GED.
- 5 years related experience and 5 years supervisory experience.
- Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.
- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.
- Ability to define problems, collect data, establish acts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.
- Must have a valid Commercial Driver's License with tanker and air-brake endorsement.
- Requires Class 4 Collections License.
- Requires D4 Water License.
- Requires Class 3 Wastewater License.
- Must be able to work in an outdoor environment.
- Must be available to work regular schedule from 8:00 am to 4:30 pm – Monday thru Friday. (schedule may vary depending on operational needs)
- Must be available to work on-call (weeknights and weekends) as assigned.
- Must be able to represent RWU in a professional manner.
- Steady and Consistent Work History
- Must be knowledgeable in SCADA, Water Storage, Water Treatment, Water Distribution, Sewer Collections, and Lift Station systems.

#### **Preferred Knowledge/Skills:**

- Additional skills and/of training in any of the following areas is considered a benefit for this position. Knowledge and understanding of Programmable Logic Controllers (PLC), ability to troubleshoot integrated control systems.

## **SECURITY / SAFETY SENSITIVE POSITION**

Based on definitions in the RWU Employee Policy Manual this position meets the criteria to be defined as a Security or Safety Sensitive position. As a result of this determination any employee working in this position is required to disclose to their Department Manager or Superintendent the use of any prescribed medication, including marijuana, which has the potential to impact the employee's ability to perform the duties of their position.

### **Who We Are:**

Rogers Water Utilities is committed to preserving public health and the natural environment. The employees of Rogers Water Utilities are highly trained and service oriented. We want to serve you in the most efficient, courteous way possible.

### **Benefits:**

- Medical, Dental, & Vision Insurance beginning first of the month after completing 30 days. (very competitive premiums)
- Company paid life and long-term disability plans
- Paid Vacation and Sick Days
- Retirement Planning (APERS)
- 12 Paid Holidays
- Salary - \$30.88 @ Hr (Experience and other criteria can result in salary being higher)
- On-Call Pay
- Allowance for Boot purchases
- Full Time Position

**Expected start date for this position is 7/7/25.**