

Rogers Waterworks and Sewer Commission
July 21, 2025
Minutes

The Rogers Waterworks and Sewer Commission held its monthly meeting at 4:00 PM, July 21, 2025, at the Rogers Water Utilities Administration Building located at 601 S 2nd Street.

Present were Commissioners Paige Sultemeier, Travis Greene, Kathy McClure, and Chairman Jerry Carmichael. Rogers Water Utilities staff present were Jerry Roegner, Jered Sigmon, Johnny Lunsford, Aaron Short, Jennifer Hoffman, Todd Beaver, Brian Sartain, Jeremy Waterhouse and Brent Dobler. Robert Frazier from the Frazier Law Firm, Jim Keller was also in attendance.

Chairman Carmichael called the meeting to order at 4:00 PM.

Chairman Carmichael recognized Jim Keller to speak under Public Requests and Appeals. Jim Keller wanted to thank all RWU personnel involved in mitigating his sewer issue.

Chairman Carmichael then recognized Jennifer Hoffman and Johnny Lunsford to recognize several employees for their tenure and achievements.

Chairman Carmichael then called for action on the minutes from the June 16, 2025, Water and Sewer Commission meeting. Commissioner McClure made a motion to approve June 16, 2025, minutes. Commissioner Sultemeier seconded. All in favor, minutes were approved.

Chairman Carmichael then recognized Jered Sigmon to present the financial reports. Jered went over the year-end numbers and their accompanying trends. Billed revenue in the Water department for June 2025 was down 4.5% from June 2024 at \$1,582,994. Water consumption was down 0.7% at 281,724,214 gallons. The Water department reported a net income of \$53,730 for June 2025 and YTD income of \$5,138,010. The percentage of Fiscal Year Passed is at 100%. Water revenues are 104% of budget and expenses are 104% of budget. Capital spend is 41%.

The Sewer department billed revenue for the month of June 2025 is down 6.3% from June 2024 at \$1,587,581. Sewer consumption was down 0.5% at 195,967,556 gallons. The Sewer department reported a net income of \$58,384 and a YTD income of \$8,700,343. The percentage of Fiscal Year Passed is at 100%. Sewer revenues are at 103% of budget and expenses are at 102% of budget. Capital is at 37%.

Unrestricted cash reserves for June 2025 in Water are \$26,182,505 and in Sewer are \$24,319,505. Restricted funds in Water are \$3,986,525 and in Sewer are \$3,141,332. Total restricted and unrestricted cash reserves are \$57,629,866. This is an increase of \$6,724,091 from June 2024. The 12-month rolling average for lost water is at 7%.

Chairman Carmichael then recognized Brian Sartain to present the Engineering Reports. Mr. Sartain went over the Development Plan Review and the twelve-month trend. Brian stated that RWU will be bringing a design proposal to the Commission next month for the RPCF capacity improvements. He also stated that RWU is working with McClelland engineers on the Blossom Way sewer repairs. The appraisal company has been instructed to begin easement acquisition for the portions of the new 36" transmission main south of Highway 264. RWU is currently replacing water and sewer mains around 5th Street and Chestnut. RWU will be installing a new

metal garage building to house our newest vehicles. This replaces the building that was destroyed by the tornado.

Chairman Carmichael then recognized Todd Beaver to present the Rogers Pollution Control Facility reports. Todd went over the DMR's, Industrial Pretreatment Activities, and the FOG program. Work is continuing on the RPCF Solids Handling Facility. The diversion gate that required maintenance was cleaned and is operable again. A site evaluation has been required by the state at the previously existing underground diesel storage tank. The plant treated 398 MG in June, treating approximately 128 MG of I&I. The average daily flow for the month was 13.3 MGD. These flows included 6.43" of rain over 16 events. The historical average rainfall for June is 4.21". There were some places in town that received over 5" of rain in one event, but since this event had a short intensity, the plant did not have an overflow event.

Chairman Carmichael then recognized Brian Sartain to present RESOLUTION 25-24 A RESOLUTION AUTHORIZING THE PURCHASE OF SEWER FLOW MONITORING EQUIPMENT; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES. Mr. Sartain informed the Commission that this sewer flow monitoring equipment has the lowest cost and works with our current software package. This is a budgeted item. Commissioner Greene made a motion to approve RESOLUTION 25-24 A RESOLUTION AUTHORIZING THE PURCHASE OF SEWER FLOW MONITORING EQUIPMENT; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES, seconded by Commissioner McClure. All in favor, Resolution 25-24 passed.

Chairman Carmichael then recognized Brian Sartain to present RESOLUTION 25-25 A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT FOR INTERCONNECTION OF MUNICIPAL WATER SYSTEMS WITH THE CITY OF BENTONVILLE; RECOMMENDING APPROVAL OF THE AMENDMENT BY THE CITY OF ROGERS; AND FOR OTHER PURPOSES. Brian explained that the existing agreement stated that all improvements would be shared equally. While a good concept, in practice "sharing" a project does not work very well. Rogers has decided to take the lead on this project since we have more items that will need to be ultimately installed. This amendment will allow RWU to lead the project and then allow Bentonville to reimburse RWU for all shared costs, including design fees. Commissioner Sultemeier made a motion to approve RESOLUTION 25-25 A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT FOR INTERCONNECTION OF MUNICIPAL WATER SYSTEMS WITH THE CITY OF BENTONVILLE; RECOMMENDING APPROVAL OF THE AMENDMENT BY THE CITY OF ROGERS; AND FOR OTHER PURPOSES, seconded by Commissioner Greene. All in favor, Resolution 25-25 passes.

Chairman Carmichael then recognized Brian Sartain to present an Agreement for Professional Services with Garver Engineers. Brian stated that staff request authorization to enter into an agreement with Garver Engineers to provide hourly services for the design of the Mt. Hebron metering station and interconnection with the City of Bentonville in a total amount not to exceed \$124,000. Staff further requests authorization to negotiate the final form and content of the Agreement. Commissioner Sultemeier made a motion to approve an Agreement for Professional Services with Garver Engineers, seconded by Commissioner Greene. All in favor, motion passed.

Chairman Carmichael then recognized Brian Sartain to present RESOLUTION 25-26 A RESOLUTION AUTHORIZING AN ENCROACHMENT AGREEMENT WITH PINNACLE

SPRINGS, LLC; AND FOR OTHER PURPOSES. Brian explained that we have done a few of these in the past, and we use encroachment agreements whenever an owner is forced to build in one of our easements. This agreement covers a 4" meter vault in a commons area. Pinnacle Springs will be responsible for any ingress work that may be required before RWU can access the meter vault. Commissioner McClure made a motion to approve RESOLUTION 25-26 A RESOLUTION AUTHORIZING AN ENCROACHMENT AGREEMENT WITH PINNACLE SPRINGS, LLC; AND FOR OTHER PURPOSES, seconded by Commissioner Sultemeier. All in favor, Resolution 25-26 passed.

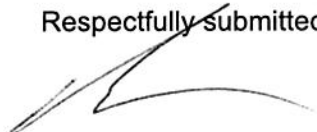
Chairman Carmichael then recognized Brian Sartain to present a motion to request the Construction Manager at Risk (CMAR) delivery method for the upcoming Rogers Pollution Control Facility expansion project. Brian explained that the CMAR method is appropriate for a very complex project such as the RPCF expansion. This method allows RWU to control risks associated with the determination of, and any changes to, the ultimate cost of the project. A Progressive Design Build was also considered, but this method is preferred when a very specific and detailed idea of what will be constructed has already been arrived at. Currently, the RPCF expansion project is mainly conceptual. Getting a contractor involved early in the process will increase RWU's ability to control the ultimate costs and risks associated with this large project. Staff recommend the CMAR delivery method for the upcoming Rogers Pollution Control Facility expansion project. Commissioner McClure made a motion to approve the CMAR delivery method for the upcoming Rogers Pollution Control Facility expansion project, seconded by Commissioner Greene. All in favor, motion passed.

Chairman Carmichael then recognized Johnny Lunsford to present RESOLUTION 25-27 A RESOLUTION APPROVING THE PURCHASE OF CERTAIN TRUCK BODIES; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES. Johnny informed the Commission that these are the service bodies for the three truck chassis that have been previously purchased. Commissioner Sultemeier made a motion to approve RESOLUTION 25-27 A RESOLUTION APPROVING THE PURCHASE OF CERTAIN TRUCK BODIES; AUTHORIZING EXPENDITURE OF FUNDS FOR THE PURCHASE; WAIVING COMPETITIVE BIDDING; AND FOR OTHER PURPOSES, seconded by Commissioner McClure. All in favor, Resolution 25-27 passed.

Chairman Carmichael then recognized Johnny Lunsford to present a motion to approve the purchase of a Wachs Valve Exerciser in the amount of \$94,300 plus applicable taxes. Staff recommend this purchase. Commissioner Greene made a motion to approve the purchase of a Wachs Valve Exerciser in the amount of \$94,300 plus applicable taxes, seconded by Commissioner McClure. All in favor, motion passed.

With no further business, Chairman Carmichael called for a motion to adjourn. Commissioner Sultemeier made a motion to adjourn, seconded by Commissioner Greene. The meeting was adjourned at 5:07PM.

Respectfully submitted,



Brent Dobler, Acting Secretary
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